



Ministers & Clergy Deduction Checklist

Parsonage Allowance

Allowance Received _____
 Insurance - Home _____
 Interest - Home _____
 Rent - Home _____
 Repairs - Home _____
 Taxes - Home _____
 Utilities - Home _____

Supplies & Expenses

Books - Music & Theology _____
 Business Cards _____
 Clerical Service _____
 Computer _____
 Insurance - Business _____
 Legal & Professional Services _____
 Map Book _____
 On-Line Services _____
 Photocopy & Greeting Cards _____
 Postage and Shipping _____
 Software - Appointment/Calendar _____
 Software - Genealogy _____
 Software - Word Processing _____
 Vestments _____
 Vestments - Repair _____

Telephone Expenses

Cell Phone/Telephone _____
 FAX Line _____

Miscellaneous Expenses

Business & Professional Associations _____
 Professional Subscriptions _____

Continuing Education

Course Registration _____
 Reference Material _____
 Seminar Fees _____
 Textbooks _____

Travel - Out of Town

Airfare _____
 Bridge & Highway Tolls _____
 Bus, Subway & Taxi _____
 Car Rental _____
 Laundry _____
 Lodging _____
 Meals _____
 Parking _____
 Porter, Bell Captain _____

Equipment Purchases

Answering Machine _____
 Calculator & Copier _____
 Computer & Printer _____
 FAX Machine _____
 Telephone _____

Auto Travel

Auto Repairs _____
 Gas _____
 Lease Payments _____
 License & Fees _____
 Parking Fees & Tolls _____
 Business Miles Driven _____
 Personal Miles Driven _____

Other: _____