



Real Estate Brokers Deduction Checklist

Supplies & Expenses

- Advertising, Signs, Flags & Banners _____
- Attorney & Appraisal Fees _____
- Bank Charges _____
- Briefcase _____
- Business Meals & Entertainment _____
- Equipment Repair _____
- Film & Processing _____
- Finders Fees _____
- Gifts, Flowers, & Greeting Cards _____
- Insurance - E. & O. and Liability _____
- Legal & Professional Services _____
- Lock Boxes, Keys & Locksmith _____
- Map Book _____
- Multiple Listing Service _____
- Office Expenses _____
- On-line Service Costs _____
- Open House Expenses _____
- Outside Services/Contractors _____
- Photocopy Expenses _____
- Postage & Shipping _____
- Promotional Items _____
- Referral Fees _____
- Rent _____
- Repairs to Sell Listed Property _____

Continuing Education

- Books _____
- Seminars & Motivational Tapes _____

Telephone Expenses

- Cell Phone/Telephone _____
- FAX Line _____

Auto Travel

- Auto Repairs _____
- Gas _____
- Lease Payments _____
- License & Fees _____
- Parking Fees & Tolls _____
- Business Miles Driven _____
- Personal Miles Driven _____

Travel - Out of Town

- Airfare _____
- Bridge & Highway Tolls _____
- Bus, Subway, Train & Taxi _____
- Car Rental _____
- Laundry _____
- Lodging _____
- Meals _____
- Parking _____
- Porter, Bell Captain _____

Equipment Purchases

- Answering Machine _____
- Calculator _____
- Camera/Recorder _____
- Computer Equipment _____
- Copy/FAX Machine _____
- Modems & Computer Peripherals _____

Professional Fees & Dues

- Association Dues _____
- Chamber of Commerce _____
- License Fees _____
- Realty Board _____

Other: _____
